



GEORGIA DEPARTMENT OF AGRICULTURE

TYLER J HARPER, COMMISSIONER

agr.georgia.gov

Structural Pest Division
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INSTRUCTIONS FOR COMPLETING THE HONEY BEE REMOVAL STRUCTURAL COMPANY LICENSE APPLICATION

APPLICANT INFORMATION

This person might be the same person as the designated certified operator. Applicants should include their phone number and/or email for any follow-up questions concerning their application. The applicant must satisfy the Secure and Verifiable (S&V) Citizenship/Immigration status requirement by completing a [notarized affidavit](#) and providing a [supporting document](#) (e.g. a driver's license, military ID, passport). If you've already provided these documents for issuance of another GDA license you do not need to provide them again, just provide the license type and number they should be on file for.

COMPANY INFORMATION

The Commission may reject a name, if it is likely to be confused with a previously issued name ([Chapter 620-2-.01 of the Rules of the Georgia Structural Pest Control Act](#)). The SPCC also provides [Notice 17-01 Business Naming Policy](#) for further guidance. You may submit more than one company name for consideration. List your preferred company name first, followed by your other options in order of preference. The Commission will only review the list until the first sufficiently distinguishable name is approved.

LICENSE INFORMATION

This structural pest control license would only allow for operation in the category of Honey Bee Control and Removal (HBR) pursuant to [Chapter 620-9 Control and Removal of Honey Bees from Structures](#). No pesticides can be used under this license. The Designated Certified Operator is a person who has satisfied the requirements for HBR certification outlined in Rule 620-9-.02 and has been designated by a licensee as being responsible for the HBR operations and reporting activities of licensee.

If you already have a Structural Pest Control Company License in another category, and would like to add HBR, please use the [Add a Category Form](#).

FEES DUE

Fees required are listed on the application. Payment can be included with the application if made by check, certified check, or money order for the correct amount. Payment can also be made online by credit card or ACH. If you'd like to pay online, please check the appropriate box on the application. A link to pay will be emailed after the application is approved.

Please note that Structural Pest Control Commission licenses, certifications, and registrations operate on a fixed, calendar year basis and expire June 30th of every odd numbered year. The Department is prohibited from prorating fees for mid-cycle applications and from issuing fee refunds. Please apply accordingly.

INSURANCE INFORMATION

The license will not be issued without proof of insurance. The [Insurance Form](#) must have the approved company name and meet these minimum requirements: Bodily Injury – Any One Occurrence \$50,000, Property Damage – Any One Occurrence \$50,000, and Minimum Annual Aggregate \$200,000. An authorized representative must complete the form, and it can be mailed or emailed (insurance@agr.georgia.gov) to the Structural Pest Division Office.

APPLICANT AND DESIGNATED CERTIFIED OPERATOR

All applicable individuals must sign the application. Unsigned applications will be returned. Applications received by the 1st day of the month will be considered by the Commission at their monthly meeting.

HONEY BEE REMOVAL STRUCTURAL COMPANY LICENSE APPLICATION				FOR OFFICIAL USE ONLY	
Georgia Department of Agriculture Structural Pest Control Division 244 Washington St. SW, Room G007 Atlanta, GA 30334-4201 pestapplications@agr.georgia.gov		Please ensure you have read the instructions on page 1 before submitting your application. Completed applications and payment may be mailed to the GDA address provided or submitted by email and paid online.		Voucher	
				Amount	\$
APPLICANT INFORMATION					
Applicant's Name			Applicant's Contact Email		
Applicant must complete S&V Citizenship/Immigration status requirement . If you've completed S&Vs before, please provide:			License Type	License Number	
COMPANY INFORMATION					
Additional alternate company names may be attached as a separate document. Please see Chapter 620-2.01 of the Rules of the Georgia Structural Pest Control Act or Notice 17-01: Business Naming Policy for more information.					
Requested Company Name			Alternate Company Name (if requested name is not available)		
All information is required in the section below. Blanks may cause your application to be rejected.			Information in the section below is required if applicable.		
Street Address		County	Mailing Address (if different from street Address)		
City	State	Zip	City	State	Zip
Telephone Number			Fax Number		
Email			Website		
LICENSE INFORMATION					
License Category		Name of Designated Certified Operator for HBR		DCO's Certification Number	
Honey Bee Control and Removal (HBR)		Name of HBR certified DCO		SP Number	
FEES DUE (Can be paid by check, money order, or online)					
\$170.00 (Includes \$100.00 Company License Fee & required \$70.00 Research Fee)			<input type="checkbox"/> Attached	<input type="checkbox"/> Pay Online	<i>Payment link emailed if approved</i>
INSURANCE INFORMATION					
The license can not be issued without proof of insurance.			<input type="checkbox"/> Attached	<input type="checkbox"/> Submitted separately	
APPLICANT AND CERTIFIED HONEY BEE CONTROL AND REMOVAL OPERATOR					
I hereby certify that the information given in this application is true and correct.					
Signature of Applicant			Date		
Signature of Certified Honey Bee Control and Removal Operator			Date	Certification #	
FOR OFFICIAL USE ONLY					
Signature of Chairman of Structural Pest Control Commission		Date	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied:	
Approved Pending					
<input type="checkbox"/> Insurance submission/verification		<input type="checkbox"/> Payment of Fees		<input type="checkbox"/> Complete Information (Email, phone number, etc.)	
<input type="checkbox"/> New Company Name		<input type="checkbox"/> Other:			